

LEGAL NOTICE

INVITATION to BID

The **Town of Ridgefield** invites all interested parties to submit sealed bids on the following :

Bid DUE DATE: September 8, 2016

Bid DUE TIME: 11:00 AM

Bid ITEM: Fencing – 2 ballfields, Veterans Park School

Bid NUMBER: 17-03

Terms and conditions as well as the description of items being bid are stated in the specifications.
Specifications may be obtained at the following address:

**Town Of Ridgefield
Jerry Gay
400 Main Street
Ridgefield, CT. 06877
203 - 431 - 2720**

Or bid packages are available online at [ridgefieldct.org/Departments/Purchasing/Bid Notices](http://ridgefieldct.org/Departments/Purchasing/Bid%20Notices)

The return bid envelope must be marked and addressed to the following:

**TOWN OF RIDGEFIELD
DIRECTOR OF PURCHASING
RFP NUMBER: 17-03
400 MAIN STREET
RIDGEFIELD, CT. 06877**

Proposals must be received no later than the date and time stated above at the Purchasing Director's office on the second floor. **For further information**, please call **Jerry Gay at (203) 431-2720 or E-Mail at purchasing@ridgefieldct.org**

Proposal results may be viewed at www.ridgefieldct.org in the Purchasing Section under Departments

TOWN OF RIDGEFIELD CONNECTICUT

BOARD OF SELECTMAN

INSTRUCTIONS TO BIDDERS

1. Submit proposals in a sealed envelope plainly marked with bid number to identify this particular proposal.
2. Withdrawals of or amendments to bids received later than the time and date specified for bid opening will not be considered.
3. The Board of Selectman of the Town of Ridgefield reserves the right to accept or reject any or all options, bids or proposals; to waive any technicality in any bid or part thereof, and to accept any bid deemed to be in the best interest of the Town of Ridgefield, Connecticut.
4. Bidders may be present at the opening of bids.
5. Bids may be held by the Town of Ridgefield for a period not to exceed sixty (60) days from the opening of bids for the purpose of reviewing the bids and investigating the qualifications of bidders prior to the awarding of the contract.
6. Insurance requirements, if any, must be submitted with the bid. This includes any Hold Harmless requirements as well as Certificates of Insurance, if required, for the full amounts specified. **Unauthorized changes** to these forms, i.e. adding, striking out and/or changing any words, language or limits **will cause the bidder to be disqualified**.

Please Note : Certificates of Insurance, if required, **MUST** name the Town of Ridgefield as "**Additional Insured**". Failure to do so may mean disqualification from the Bid.

APPENDIX - HOLD HARMLESS AGREEMENT

The undersigned covenants and agrees to and shall at all times indemnify, protect and save harmless the Town of Ridgefield from and against all costs or expenses resulting from any and all losses, damages, detriments, claims, demands, cost and charges including attorneys fees the Town of Ridgefield may directly or indirectly suffer, sustain or be subjected to by reason or on account of the work to be performed pursuant to this Contract or any activities in connection with said Contract whether such losses and damages be suffered or sustained by the Town of Ridgefield directly or by its employees, licenses or invitees or be suffered or sustained by other persons or corporations who may seek to hold the Town of Ridgefield liable therefore.

The Contractor shall comply with the Provisions of the Immigration Reform and Control Act of 1986 effective and enforceable as of June 6, 1987 which Act makes unlawful the hiring for employment or subcontracting individuals failing to provide documentation of legal eligibility to work in the United States. The Contractor shall hold the Town of Ridgefield harmless for the failure of the Contractor to comply with the provisions of said Act.

IN WITNESS WHEREOF, the parties hereto have set their

hand and seal this the _____
Date

Printed Company Business Name

Signed, Sealed and Delivered in the
Presence of:

Signed:

Notary Public

Printed Name

APPENDIX - INSURANCE REQUIREMENTS

Each bidder and/or Contractor shall comply with the following Insurance Obligations :

Bidder / Contractor shall at all times carry and maintain at the bidder/contractors sole expense, on all operations hereunder, the following insurance :

The Certificate of Insurance for the Limits of Liability stated below should be submitted with your bid to the Purchasing Department at Town Hall. **Bidders may not perform any work until all insurance requirements are met.**

A Comprehensive General Liability Insurance as will protect him, the Town, and any subcontractor performing work covered by this Contract, from claims for damages for personal injury, including accidental or wrongful death, as well as claims for property damages, which may arise from operations under this Contract whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them. Liability insurance shall include premises and operations, products, contractual, owners, and contractors protective. The minimum amounts of such insurance shall be as follows:

- Bodily Injury Liability and Property Damage Liability:
\$1,000,000 each occurrence.
- **The Town shall be named as an Additional Insured**
This **MUST** be stated explicitly on the Certificate or you will be **disqualified**

1. **Worker's Compensation Insurance and Employer's Liability** for all of his employees, employed at the site and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workmen's Compensation Insurance for all employees of the later unless such employees are covered by the protection afforded by the Contractor.

- Worker's Compensation and Employer Liability:
Statutory Limits

2. **Comprehensive Auto Liability Insurance:**

- **Bodily Injury Insurance and Property Damage Insurance** covering the operation of all Motor Vehicles owned, hired and/or non-owned by the Contractor, or used by the Contractor in the Prosecution of the work under the Contract, shall be in the minimum of **\$1,000,000 each occurrence.**

All policies relating to this Contract shall be so written so that the Town shall be notified of cancellation or change at least thirty (30) days prior to the effective date for each policy and type of coverage except for nonpayment which shall be ten (10) days prior to the cancellation.

Renewal certificate covering the renewal of all policies expiring during the life of the Contract shall be filed with the Town not less than ten (10) days before the expiration of such policies. Failure to do so will result in work stoppage and possible contract cancellation.

Town of Ridgefield

Bid 17-03, Due July 21, 2016 at 11am

The Town of Ridgefield Parks and Recreation is requesting sealed bids on providing fencing at the two Baseball fields as described below located at Veterans Park Elementary School on Governor Street. Bids are due at the time and date specified where they will be publicly opened and read aloud.

While a site visit is not mandatory, and no such visit is scheduled, vendors are strongly encouraged to familiarize themselves with actual conditions by visiting the site and by submitting a bid offer they are stating that they are aware of all conditions on location. The two fields are each located in the lower athletic field each in a corner across from each other. One is on the corner of Governor and East Ridge Road and the other is on the corner along Market Street. Both locations are open to the public for viewing at any time.

Prices : Vendors shall give a lump sum price for all work and services to be performed for both fields combined on a price sheet or letterhead of their own design, with contact information.

Timing: Work to be performed during the fall at a time to be agreed upon

All hardware and wire are to be coated with black vinyl. Wire ties shall be black vinyl coated wire, not coated aluminum wire. Wire gauge shall be 9 gauge coated black vinyl in all area's EXCEPT the following. 6 gauge wire coated BV 6' x 10' for the lower two wings of each backstop, plus the lower 6' x 20' back panel.

Veterans Park Elementary School – Two ball fields, both on East Ridge Road side of the School property

1. All existing fencing will be removed by the Ridgefield Parks and Recreation Dept. prior to work starting.
2. All Material to be black vinyl 9 gauge wire except the lower backstop panels shall be 6 gauge wire as listed below.
3. Furnish and Install all NEW fencing consisting of 12' high Backstop, each 20' across the back with 10' wings with 6' high overhang and 40' of 8' high chain link fence on each side. The two 6' x 10' lower panel wings shall be 6 gauge wire with black vinyl coating fencing fabric and the one lower panel behind home plate 6' x 20' shall be 6 gauge wire with black vinyl coating. All other material shall be 9 gauge. There shall be a standard tension wire across the bottom of the two sides towards the dugout area's past the body of the backstop itself. The new fencing should essentially mirror the existing configuration.

Vendors shall direct any questions to the Purchasing Director, Jerry Gay, at 203-431-2720 or e-mail at purchasing@ridgefieldct.org.